

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at City Hall. Council members present were Harold Hansen, Mike Heck, Jeanne Dusing, Tony Miller, and Ken Warren. Also in attendance were Tony Serocki, Matt Franzese, Tanya Brick, Bernice Piechowski, and Tom Schmitz. The meeting was called to order at 5:35pm by Vice Mayor Heck. Mayor Hansen arrived shortly after at 5:38.

### **Additions to the Agenda**

Additional claims in the amount of \$1076.37, Repeal of Amendment to Ordinance Section 30.01(A), Amendment to Ordinance Section 120.06(C), and Summaries to the ordinances for publication.

### **Consent Agenda**

Upon motion from Heck seconded by Miller, the council unanimously approved the minutes of the April 11, 2016, Regular Council meeting.

### **Financial Report**

A motion by Dusing seconded by Heck, council unanimously approved the financial report.

### **Bills**

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon motion by Dusing and a second by Miller, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$200.31    Wages: \$25,789.66    Claims for approval: \$15,171.40

Wages included both: Employee Wages X 2, Ambulance Wages and Employee vacation and sick payout.

Motion passed 5-0.

### **Memorials/Donations**

Donations made city departments: Ambulance Service \$200.00 from the Browns Valley Senior Citizens and \$1,000.00 in memory of Joseph Serocki from the Joe Serocki family; Fire Department \$978.76 from the Browns Valley Senior Citizens and \$1,000.00 in memory of Joseph Serocki from the Joe Serocki family. Miller moved to approve and accept the generous donations given to the City and/or its departments seconded by Warren and passed 5-0.

### **Building Permit**

Doris Cook is requesting a permit to reroof the one side of her home located at 211 2<sup>nd</sup> St. Her contractor is Ray Andrews.

A motion by Hansen with a second by Dusing, council unanimously approved the building permit for Doris Cook.

A motion by Hansen with a second by Miller, council unanimously approved supplying water to a curb stop and allowing sewer and water lines to run behind the store from Sixth Street.

### **Citizen's Complaint**

A Citizen's Complaint concerning the house and out buildings located at 209 Renville Street. The house has not been lived in or maintained for several years. It is the home to many feral animals. Windows are broken and the grass is not maintained. The complainant feels that it is a health hazard and should be

removed. Schmitz will contact the County Auditor to identify if taxes are up to date or if it will be put on a tax forfeiture sale in the future.

Motion by Hansen with a second by Miller, council unanimously approved to start the abatement process on the property at 209 Renville Street.

### **Old Business**

Dusing reported that the BV Celebrates Committee would still like to see that lighting in the bathrooms and parking lot at Backus Field be improved. There are several exterior lights that are burnt out and need to be replaced. Brighter lighting will be installed in the men's bathroom. The bathrooms will be painted to make them a lighter color.

The length of time for habitual barking dogs was discussed. Franzese will draft an amendment to City Ordinance §91.07 reducing the repeated intervals of barking to three minutes.

Schmitz provided an update regarding the work requested by Kathy Bartz's building permit.

### **New Business**

Schmitz reported that the EDA approved the Discover Browns Valley Challenge Business Loan Incentive Program (DBVC BLIP) application from Mike Fischer to add on to the Cenex C-Store. Fischer will be creating more seating for lunch and dinner customers to sit down and eat, offer more deli options, expand the kitchen to create room for a broasted chicken program, possibly offer two tills to help with waiting lines for payment, and update the exterior of the building with new lighting and more modern look.

Motion by Heck with a second by Warren, the council unanimously approved the reward of \$10,000 through the EDA's DBVC BLIP. Schmitz will have Franzese draw up a contract with the owner.

The request for a Special Event Permit from the Browns Valley Liquor Store was discussed. The owner is asking for a permit to sell on the street during the street dance on Saturday night, during the enduro race on Sunday and have the store open on Sunday.

Motion by Heck with a second by Hansen, the council unanimously approved selling on the street during the Saturday and Sunday events.

Motion by Heck with a second by Hansen, the council unanimously refused the Browns Valley Liquor Store to be open on Sunday, June 26, 2016.

Motion by Dusing with a second by Miller, the council unanimously approved Resolution Number 16-05, Resolution Approving State of Minnesota Joint Powers Agreements With The City Of Browns Valley On Behalf Of Its City Attorney.

Motion by Dusing with a second by Miller, the council unanimously approved the contract MN078011A State Of Minnesota Joint Powers Agreement Authorized Agency.

Motion by Dusing with a second by Miller, the council unanimously approved the Court Data Services Subscriber Amendment To CJDN Subscriber Agreement.

Motion by Heck with a second by Dusing, Amendment to Ordinance Section 120.06(C) An Ordinance Dealing With The Manner And Certification Of Rental Properties In The City Of Browns Valley. Motion passed 3-2.

Motion by Heck with a second by Dusing, the council unanimously approved Summary of Amendment To Ordinance Number 120.06(C).

Motion by Dusing with a second by Warren, the council unanimously approved the Repeal Of Amendment To Ordinance Section 30.01(A) An Ordinance Dealing With The Date And Time For City Council Meetings In The City Of Browns Valley.

Motion by Dusing with a second by Warren, the council unanimously approved the Summary Of Amendment To Ordinance Section 30.01(A).

## **Department Reports**

### **Library**

On May 4, at 2:00pm, the Library will be hosting a program called Ten Pigs-Pig-A-Palooza. This program is geared for younger children. The employees have been preparing for the upcoming summer programs.

### **Public Works**

Serocki reported the park bathrooms will be opened once needed repairs have been completed. On April 26, the contractors will start paving in town.

Serocki requested to eliminate the truck route south of Roger Goodhart's shop and by the park as there isn't a need to have this area designated.

### **Fire Department**

Chief Bartz reported that 570 people attended the fish fry which was 70 to 80 less than in 2015. An inspector from the DNR site where they have gotten equipment stopped by to ensure that equipment procured from the DNR is actually being used for the purpose that it was gotten.

The fire department was inspected by the Insurance Service Office (ISO) to assess its Public Protection Classification (PPC). PPC ratings identify risk and identify the types and size of fires that a department can manage with the equipment that the service has. The recent equipment procured from the DNR has assisted the Browns Valley Department to manage larger fires in its rural coverage area.

A contractor will be out to inspect the overhead doors to provide a bid on replacing the three with one large overhead door.

### **Ambulance**

Brick reported that the South Dakota licensure has been renewed.

The Stevens County Ambulance Service will be conducting a mock disaster drill in May. Neighboring services have been invited. The drill starts mid-afternoon so will make it hard for outside agencies to participate.

### **Attorney**

Franzese provided advice as per Statute as to when a building permit has been denied that a written response detailing the reasons why the permit was denied. If not written to the property owner immediately following the council meeting a letter must be written for approval at the next council meeting.

**Administration**

Schmitz provided a calendar of May. He will be gone the week of May 16 with his first day back to work being the second council meeting of the month. He stated that the meeting can be rescheduled at a later date and identifying the last Monday of May being Memorial Day. The council will leave it up to Schmitz if he feels a need to meet prior to the June 13<sup>th</sup> meeting.

Carol Lenssen will be moving to Starbuck after the Sesquicentennial. She will cover the Sam Brown Cabin from Memorial Day for the month of June. Schmitz spoke with Richard Johnson about checking into the Experience Works program and will be taking Carol's place at the Cabin.

Moved by Dusing with a second by Warren and passed unanimously, the meeting was adjourned at 7:13 pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor